



SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

Mailing Address: 5750 Almaden Expressway • San Jose, California 95118 • (408) 265-2600

Santa Clara County Special Districts Association

Monday, December 2, 2019

12–1:30 p.m.

Valley Water

Administration Building in Conference Room B-108

5750 Almaden Expressway

San Jose, CA 95118

Join via Zoom Web Conferencing: <https://zoom.us/j/8184155738>;

Dial-in: 1-720-707-2699, Code 8184155738#

A. Call to Order

Welcome and Introductions

B. Public Comment:

Opportunity for members of the public to make comments or ask questions (3 minutes/speaker)

C. Approval of Minutes

Discussion and Approval of September 9, 2019 Meeting Minutes - **Page 2 (Action)**

D. SCCSDA Member Presentations:

1. Los Altos Hills County Fire District – J Logan
2. Guadalupe-Coyote and Loma Prieta Resource Conservation Districts: S. Moreno/D. Iden.

E. State Legislative Office Updates:

Opportunity to hear updates and ask questions of attending legislative staff.

F. Business

1. Financial Report - **Page 5 (Discussion and Action)**
2. 2020 Membership Dues – **Page 6 (Discussion and Action)**
3. 2020 SCCSDA Budget – **Page 6 (Discussion and Action)**
4. Amendment to Bylaws Regarding Policy Position **Page 9 - (Discussion and Action)**
5. 2020 Proposed Meeting Schedule – **Page 7 (Discussion and Action)**
6. Upcoming Officer Elections (**Information**)

G. Partner Agency Reports

1. Local Agency Formation Commission - Neelima Palacherla, Executive Officer
2. League of California Cities - Nancy Hall-Bennett
3. California Special Districts Association - Colleen Haley, Bay Area Network Field Coordinator

H. Santa Clara County Special District Association Member Reports

Officers: Stephanie Moreno, Chair • Steve Wesolowski, Vice-Chair • Tony Estremera, Secretary/Treasurer

Members: Cupertino Sanitary District • El Camino Healthcare District • Guadalupe Coyote Resource Conservation District • Loma Prieta Resource Conservation District • Los Altos Hills County Fire District • Midpeninsula Regional Open Space District • Purissima Hills Water District • Rancho Rinconada Recreation & Park District • San Martin County Water District • Santa Clara County Central Fire Protection District • Santa Clara County Roads & Airports • Santa Clara Valley Open Space Authority • Santa Clara Valley Transportation Authority • Santa Clara Valley Water District • Saratoga Cemetery District • Saratoga Fire Protection District • South Santa Clara County Fire District • South Santa Clara Valley Memorial District • West Bay Sanitary District • West Valley Sanitation District of Santa Clara County



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I. Review of Action Items and Adjournment

1. Action Item Review
2. The next meeting is scheduled for: **Monday, March 2, 2019**
3. Adjourn

Draft



SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

C. Meeting Minutes

Santa Clara County Special Districts Association
Monday, September 9, 2019
12–1:30 p.m.

Valley Water
Administration Building in Conference Room B-108
5750 Almaden Expressway
San Jose, CA 95118

Join via Zoom Web Conferencing: <https://zoom.us/j/8184155738>;
Dial-in: 1-720-707-2699, Code 8184155738#

A. Call to Order (12:06)

Welcome and Introductions

Santa Clara County Special District Association Attendees:

- Neelima Palacherla (LAFCO Santa Clara County)
- Guadalupe Coyote Resource Conservation District: Stephanie Moreno
- Midpeninsula Regional Open Space District: Joshua Hugg, Pete Siemens
- Rancho Rinconada Recreation & Park District: Steve Wesolowski
- Santa Clara County Fire: Jim Crawford
- Santa Clara County Fire; Suwanna Kerdkaew
- Saratoga Fire Protection District: Joe Long
- West Valley Sanitation District: Jon Newby
- Loma Prieta Resource Conservation District: Dina Iden (via Zoom)
- Los Altos Hills Fire District (J Logan) (via Zoom).
- El Camino Hospital District: Brenda Taussig (via Zoom)
- Stacie Shih (Asm. Kalra)
- Kathy Tran (Asm. Low)
- Anurag Pal (Asm. Chu) (via Zoom)

SCCSDA support staff: Rachael Gibson (Valley Water), Domingo Candelas (Valley Water).

B. Public Comment:

Opportunity for members of the public to make comments or ask questions (3 minutes/speaker)

No Public Comments.

C. Approval of Minutes

Discussion and Approval of July 3, 2019 Meeting Minutes - **Page 2 (Action)**
Minutes were approved as submitted (S. Wesolowski moved, P. Siemens seconded).

D. SCCSDA Member Presentations:

1. Midpeninsula Regional Open Space District (Joshua Hugg)



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Joshua Hugg presented on MidPeninsula Regional Open Space District. He gave an overview of key programs and organization goals.

E. State Legislative Office Updates:

Opportunity to hear updates and ask questions of attending legislative staff.

Stacie Shih (District Director for Asm. Kalra) reported on the end of the legislative session. AB 707 was signed by the Governor on Friday, September 6, 2019. AB 948 Coyote Valley Conservation Program is waiting for the Governor's signature.

Kathy Tran (Asm. Evan Low) represents Monte Sereno, Campbell, Cupertino and Los Gatos. State Assembly passed AC8, which lowers voting age to 17. Staff also announced an upcoming Senior Scam Stopper event that Asm. Low is sponsoring on September 16th from 10:00am- 11:30am. It will take place at the Joan Pisani Event Center in Saratoga.

Action: Chair Moreno directed staff to email the group the information.

Anurag Pal (District Director for Asm. Chu) reported on bills going through the legislative process including AB-7 (Daylight Savings Bill) and provided details on the City of San Jose's \$20 million funding appropriation for Emergency Preparedness.

Action: Asked if any member of the SCCSDA had a legislative idea to reach out to Asm. Chu's district office. They are currently developing their legislative package by end of November and December.

F. Business

1. Student Video Contest Update - Page 5 (Discussion)

Colleen- Chapter sponsored legislative update. This contest is CSDA's way of explaining "What are special districts?" The contest is for High School students to make a 1-min video about "What is a special district?" Mentioned that there are no components in school lessons to teach about special districts. They are taught about Local, State and Federal governments, but no special districts. Open to all High School students, including those that are home schooled.

Asked everyone to get the word out. The deadline is quickly approaching and only a few entries have been received. Valley Water stated that they email blasted to a large group of school contacts as well as to the Valley Water Youth Commission.

The Contest information can be found on Districts Make the Differences website.

<https://www.districtsmakethedifference.org/home>

2. Fall Newsletter Update - (Information)

Anyone with Legislative office updates that would like to be added to the newsletter need to send to Domingo Candelas by close of business Wednesday (9/11). The Newsletter is distributed to SCCSDA email list as well as other community members.

3. Financial Report - Page 6 (Discussion and Action)

S. Wesolowski moved to approve, P. Siemens seconded



SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

G. Partner Agency Reports

1. Local Agency Formation Commission - Neelima Palacherla, Executive Officer

Neelima Palacherla from LAFCO gave a quick overview of what LAFCO is and offered to do a presentation at the December meeting. Stephanie Moreno will give Neelima Palacherla a call and talk about the logistics of the presentation.

Pete Siemens discussed MidPeninsula Regional Open Space District's Fire Resiliency Plan. They've ramped up activities related to fire prevention planning and are working closer with various fire agencies. They have held several public meetings.

Neelima Palacherla also reported about LAFCO Service Reviews. Two rounds of Service Reviews have been completed. The 1st round was to get to know the agencies that provide services in Santa Clara County and the 2nd round was more of a deep dive from the info received in round 1. LAFCO is getting ready to launch round 3.

2. California Special Districts Association - Colleen Haley, Bay Area Network Field Coordinator

SB 268 that impacts Special Districts was discussed. There were changes made a few years ago with Ballot Labels/questions. Looking to modify it to say "see voter guide for tax rate information" to leave the detailed info in the voter guide.

Climate Adaptation Roundtable will be occurring on November 5th in Berkeley. It is a case study adaptation that is primarily focused on the Bay Area. If anyone has any presentation ideas, please email them directly to Colleen Haley.

Chair Moreno: Commented on the educational importance of meeting with state legislative offices during the Special District's Legislative Day in May.

H. Santa Clara County Special District Association Member Reports

S. Wesolowski: Successful year, looking for candidates to fill 3 open positions.

J. Crawford: No update

P. Siemens: Remodeling offices and getting ready to begin construction early next year

B. Taussig: New mental health and wellness (Sat Oct 26), will send details to RG/DC for info by Wed

J. Logan: Los Altos Fire District did adopt its CCWP by the Fire Department along with strategic plan

D.Candelas: Introduced himself to the group

S. Moreno: ED Orre, Unit Forester-Division Chief for the Santa Clara Unit of Cal Fire, will be presenting to the GCRCD on the Santa Clara Community Wildfire Prevention Plan and how GCRCD can be engaged in rangeland management to help prevent fires.

I. Review of Action Items and Adjournment

1. Action Item Review

a. Future LAFCO Presentation in December 2019 or March 2020

2. Articles due to D. Candelas by next Wednesday (9/18)

3. The next meeting is scheduled for: **Monday, December 2, 2019**

Meeting Adjourned



F1. Financial Report

Balance as of 08/20/2019 \$3794.65

Expenses

Constant Contact Subscription \$346.50

Zoom Subscription \$149.90

California Dining Services, Sept Meeting \$246.21

Balance on hand as of 10/20/2019 \$3,052.04

Draft

Item F2 and F3: 2019 SCCSDA Budget and 2020 Membership Dues
Santa Clara County Special Districts Association (projected 2020 budget)

Starting date Jan-20

	Beginning	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total
1 Cash on hand (beginning of month)	3,050	3,050	5,034	5,018	4,742	4,726	4,710	4,434	3,910	3,894	3,618	2,902	2,886	
CASH RECEIPTS														
3 Dues of \$100 and 20 paid memberships		2,000												2,000
4 TOTAL CASH RECEIPTS		2,000	0	0	0	0	0	0	0	0	0	0	0	2,000
5 Total cash available	3,050	5,050	5,034	5,018	4,742	4,726	4,710	4,434	3,910	3,894	3,618	2,902	2,886	
CASH PAID OUT														
8 Lunches for Meetings				260			260			260			260	1,040
9 Go Daddy Website and Email														0
10 Constant Contact (annual)								358						358
11 Zoom Subscription (annual)								150						0
12 Conference & Event Fees										700				700
13 Mileage and Travel Reimbursement														0
14 Banking Expenses		16	16	16	16	16	16	16	16	16	16	16	16	192
15 Miscellaneous														0
16 SUBTOTAL		16	16	276	16	16	276	524	16	276	716	16	276	2,440
17														0
18														0
19														0
20														0
21														0
22 TOTAL CASH PAID OUT		16	16	276	16	16	276	524	16	276	716	16	276	2,440
24 Cash on hand (end of month)	3,050	5,034	5,018	4,742	4,726	4,710	4,434	3,910	3,894	3,618	2,902	2,886	2,610	

	Beginning	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total
25 Cash on hand (beginning of month)	3,050	3,050	5,534	5,518	5,242	5,226	5,210	4,934	4,410	4,394	4,118	3,402	3,386	
CASH RECEIPTS														
27 Dues of \$125 and 20 paid memberships		2,500												2,500
28 TOTAL CASH RECEIPTS		2,500	0	0	0	0	0	0	0	0	0	0	0	2,500
29 Total cash available	3,050	5,550	5,534	5,518	5,242	5,226	5,210	4,934	4,410	4,394	4,118	3,402	3,386	
CASH PAID OUT														
32 Lunches for Meetings				260			260			260			260	1,040
33 Go Daddy Website and Email														0
34 Constant Contact (annual)								358						358
35 Zoom Subscription (annual)								150						0
36 Conference & Event Fees										700				700
37 Mileage and Travel Reimbursement														0
38 Banking Expenses		16	16	16	16	16	16	16	16	16	16	16	16	192
39 Miscellaneous														0
40 SUBTOTAL		16	16	276	16	16	276	524	16	276	716	16	276	2,440
41														0
42														0
43														0
44														0
45														0
46														0
47 TOTAL CASH PAID OUT		16	16	276	16	16	276	524	16	276	716	16	276	2,440
48 Cash on hand (end of month)	3,050	5,534	5,518	5,242	5,226	5,210	4,934	4,410	4,394	4,118	3,402	3,386	3,110	

	Beginning	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total
49 Cash on hand (beginning of month)	3,050	3,050	6,034	6,018	5,742	5,726	5,710	5,434	4,910	4,894	4,618	3,902	3,886	
CASH RECEIPTS														
51 Dues of \$150 and 20 paid memberships		3,000												3,000
52 TOTAL CASH RECEIPTS		3,000	0	0	0	0	0	0	0	0	0	0	0	3,000
53 Total cash available	3,050	6,050	6,034	6,018	5,742	5,726	5,710	5,434	4,910	4,894	4,618	3,902	3,886	
CASH PAID OUT														
56 Lunches for Meetings				260			260			260			260	1,040
57 Go Daddy Website and Email														0
58 Constant Contact (annual)								358						358
59 Zoom Subscription (annual)								150						0
60 Conference & Event Fees										700				700
61 Mileage and Travel Reimbursement														0
62 Banking Expenses		16	16	16	16	16	16	16	16	16	16	16	16	192
63 Miscellaneous														0
64 SUBTOTAL		16	16	276	16	16	276	524	16	276	716	16	276	2,440
65														0
66														0
67														0
68														0
69														0
70														0
71 TOTAL CASH PAID OUT		16	16	276	16	16	276	524	16	276	716	16	276	2,440
72 Cash on hand (end of month)	3,050	6,034	6,018	5,742	5,726	5,710	5,434	4,910	4,894	4,618	3,902	3,886	3,610	

F4. 2020 Meeting Schedule

March 2, 2020
June 1, 2020
September 14, 2020
December 7, 2020

Draft

ARTICLE X.

LEGISLATIVE POSITIONS

Section 1. Because SCCSDA consists of diverse special districts with different missions, responsibilities, and authorities, the Board of Directors is precluded from taking a position on any legislation or ballot initiative unless it is one sponsored by the California Special Districts Association (CSDA). If CSDA requests a position on their sponsored legislation or ballot initiative, the Board of Directors may only take action if the following criteria are met:

- A. The representative for the member agency has been given a 30-day notice of the legislation or ballot initiative before it is scheduled for a vote to ensure adequate time to obtain feedback from the representative's governing authority;
- B. The proposed position is not in opposition to one taken by CSDA, as set forth in the agreement between CSDA and SCCSDA; and
- C. The legislation or ballot initiative has an impact on member or special districts generally rather than on an individual district, or a class or type of special district.

Section 2. Members of dependent special districts shall have the option of not participating in a position vote in deference to their oversight agency. If a member district exercises this option, it will not be counted or included in the Board's vote or discussion, but its representative may make comments as a public member.

Section 3. Any vote to take a position on legislation or a ballot initiative will have the approving and dissenting individual member districts' votes recorded in the minutes.

Section 4.

Original proposal: This section does not preclude individual member districts from taking their own respective positions on legislation and/or ballot initiatives affecting special districts. The SCCSDA shall help facilitate such requests by making available the contact list for SCCSDA member agency representatives to any representative making the request.

Revised proposal: This section does not preclude individual member districts from taking their own respective positions on legislation and/or ballot initiatives affecting special districts. Individual member districts also may choose to present information regarding legislation they are sponsoring during the Member Roundtable section of the agenda, although they may not ask for a vote of the membership. If requested, the SCCSDA will make available the contact list for SCCSDA member agency representatives to any member making the request.